

FLEXOPS SERVICES & RATES

“Delivering Editing, Research & Writing Results”

Editing Services	Task Description	Rate
Simplified	Refine and polish completed document with corrections made to grammar, spelling, punctuation, consistency and coherence.	\$30 hour
Complex	Restructure rough document, including rewriting existing copy, verify, and cite sources, add new information and format.	\$36 hour
Web – Existing Content	Review and rewrite existing content. Add new content if deemed necessary. Edit, proof, and revise.	\$40 hour
Web – Original	Research, conceptualize and write original Web content. Edit proof, and revise.	\$46 hour

Research Services	Task Description	Rate
Internet	Research and create report of findings	\$25 hour
Grants	Research grants associated with project/organization and create report of findings	\$40 hour

Resume Services	Task Description	Rate
Simplified	Refine and polish completed resume with corrections to grammar, spelling, punctuation, consistency and coherence.	\$35 per resume
Restructure Resume	Restructure existing resume, including rewriting, formatting and adding new information.	\$50 per resume
Original Resume	Research, conceptualize, format and write original resume	\$80 per resume

Contact
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